



MINUTES MEETING November 14, 2017

Committee called to order by Aimee Taberner, Co-Chairman, at 7:10 p.m.

Members present: Chris Costello, Aimee Taberner, Co-Chair, Ellen Aamodt, Annemarie Delaunay-Danizio, Tracy Skahan.

Absent: Geraldine Tremblay, Dan Johnson, Sarah Burks

Others present: James McGough, Trustee Emeritus, Chuck Luca, Heather Leavell, Mike Borgasano

The Co-Chair welcomed Daniel Thomas to the meeting.

Directors' Update

Heather Leavell circulated copies of the Treasurer's report and advised that the Treasurer would be making a full report quarterly. Further, Heather reported that the annual appeal had been mailed out and noted that more effort was needed for the membership drive, reminding the Board that membership at the \$100 level includes membership to the North American Reciprocal Museum (NARM). The Trustees were urged to contact their friends and family to buy membership as a holiday gift.

A motion was made by Ellen Aamodt, seconded by Chris Costello, to receive the Treasurer's Report, and accepted unanimously.

Collections

Heather Leavell noted that CEDAM has applied for a grant to the Arlington Cultural Council to restore one painting and one sculpture. The label project will start slowly by gallery. **Action Item:** Heather to send Chris Costello the materials required to begin the project as time permits.

Operations

Several applications were received for the part-time position to assist in administration. Interviews will commence the week of Nov. 20.

The Mirak family continues to do some maintenance on the side garden and has recently taken care of the sitting bench. **Action Item:** Heather will check the possibilities to have the fence around the garden removed.

Action item: Heather will change the picture of the museum on the website.

Ellen Aamodt made a motion to accept the reports on Collections and Operations, seconded by Chris Costello, unanimously approved.

Review of Minutes

The Board reviewed the Minutes from the October 10 meeting. Tracy Skahan made a motion to approve the minutes, seconded by Chris Costello, and approved unanimously.

Volunteer Report

James McGough circulated the report with comments on both the visitors and docents. Visits for the year totaled 795 through the end of October. Ellen Aamodt made a motion to accept the Volunteer Report, seconded by Tracy Skahan, and accepted unanimously.

Events

Heather Leavell shared her experience with her talk on Native Americans at Plimouth Plantation in early November. First Lights is scheduled for 30 November. Due to a low response rate from vendors of Art on the Green, it was decided to forego outdoor activity for CEDAM that night. Considering the large number of visitors to the museum last year, we will not include a scavenger's hunt for children this year. A list of volunteers was made to cover the galleries and front entrance that evening.

Geri Tremblay and Ellen Aamodt will decorate the museum for the holidays with fresh greens and pine cones.

Action Item: Mike Borgasano and Daniel Thomas will organize and supervise the Sculpture workshop for children scheduled for February.

Action Item: Aimee Taberner and Sarah Burks will investigate further the possibilities for an appraisal event.

Action item: Chris Costello will take the lead on plans for a sketching activity in January on a Saturday or Sunday.

The Trustees also discussed holding the Soiree for 2018 at other months during the summer season. No final decision was made.

Marketing

The Museum will advertise in the Shopping Guide prepared by the Chamber of Commerce. We will share a page with 3 other non-profits in Arlington.

Other Business

Suggestions for a Reader, costume source and acoustics were made. Ellen Aamodt will pursue this for Patriots' Day in April.

Before closing the meeting at 9:15 p.m., Aimee Taberner reminded the Trustees to complete the conflict of interest summary and course certification by 20 November 2017.

Ellen Aamodt, Recording/Corresponding Co-Secretary